

# Update an Existing Voter Record

**Voter Record**

Voter ID	Name	SSN	DOB	Age	Registration Date	Status	Status Reason	Party	County	Last Voted
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

**Voter Info** | Absentee Voting | Provisional | Voting History | Validations | Images | Activity | Correspondence

**Update Voter** | Add To Race

Gender: [REDACTED] DL or ID #: [REDACTED]

Residence Address: ☐ Non-Standard  
City: [REDACTED] Zip: [REDACTED] SID: [REDACTED]

House #: [REDACTED] Prefix: [REDACTED] Street Name: [REDACTED] Type: [REDACTED] Suffix: [REDACTED] Unit Type: [REDACTED] Unit #: [REDACTED]

Mailing Address: [REDACTED] Address Line 2: [REDACTED] City: [REDACTED] State: [REDACTED] Zip: [REDACTED]

Party: [REDACTED] Phone: [REDACTED] ☒ Private Work Phone: [REDACTED] Email: [REDACTED]

Previous Name: [REDACTED]

☐ Election Worker ☐ ID Required ☐ NVRA Flag

City or Township: [REDACTED] County: [REDACTED] State: [REDACTED]

Previous State Registration Info: [REDACTED]

Source of Registration: [REDACTED] How Registered: [REDACTED] Original Registration: [REDACTED]

Reg Form #: [REDACTED] VRA ID #: [REDACTED] Assistance: [REDACTED]

District Type: [REDACTED] District Name: [REDACTED]

For a shortcut, enter the Date of Birth and the last 4 of the SSN then click the “Check MVD” button on the page.

Close Clear All Fields

**Last Name\*** **First Name\***

**Date of Birth\*** **Last 4 of SSN**

*mm/dd/yyyy* *XXX-XX-XXXX* Check MVD

If the DOB and SSN is matched to an existing record in the MVD database, you will see a “Match Found” (orange box) message and the data is brought forward and displayed on your screen. The First Name, Last Name, Middle Name, Gender, DL or ID #, and Residence Address all populated. You will need to compare that data to the information on the voter registration form and edit it as necessary.

Close Clear All Fields

**Last Name\*** DEMILL **First Name\*** DAVID **Middle Name** A **Suffix** Select

**Date of Birth\*** [Redacted] Age: 57 **SSN\*** [Redacted] Check MVD **Gender\*** MALE **DL or ID #** [Redacted]

**Match Found**

**Residence Address\*** ☐ Non-Standard 22 CAMINO ARCO IRIS **City\*** MADRID **State** NM **Zip\*** 87010-\_\_\_\_

**Mailing Address** ☐ Foreign **Address Line 2** **City** **State** **Zip**

**#1 Enter Registration Info**  
**#2** Check Prior Registration  
**#3** Death/Felon Checks  
**#4** Verify Residence Address  
**#5** Assign Precinct Part  
**#6** Insert Voter

## VRA - Organizations

[illegible]

Purge Inactive Voters  
Date: 2/26/2019 10:19:44 AM  
Number of Records:258

Voter ID	Voter Name	Party	Gender	Registration Date	Residence Address	City	Source of Registration	Inactive Date	Last Voted	BoR Notes
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Purge Inactive Voters  
Date: 2/26/2019 10:19:44 AM  
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Voter ID	Voter Name	Party	Gender	Registration Date	Residence Address	City	Source of Registration	Inactive Date	Last Voted	BoR Notes
----------	------------	-------	--------	-------------------	-------------------	------	------------------------	---------------	------------	-----------



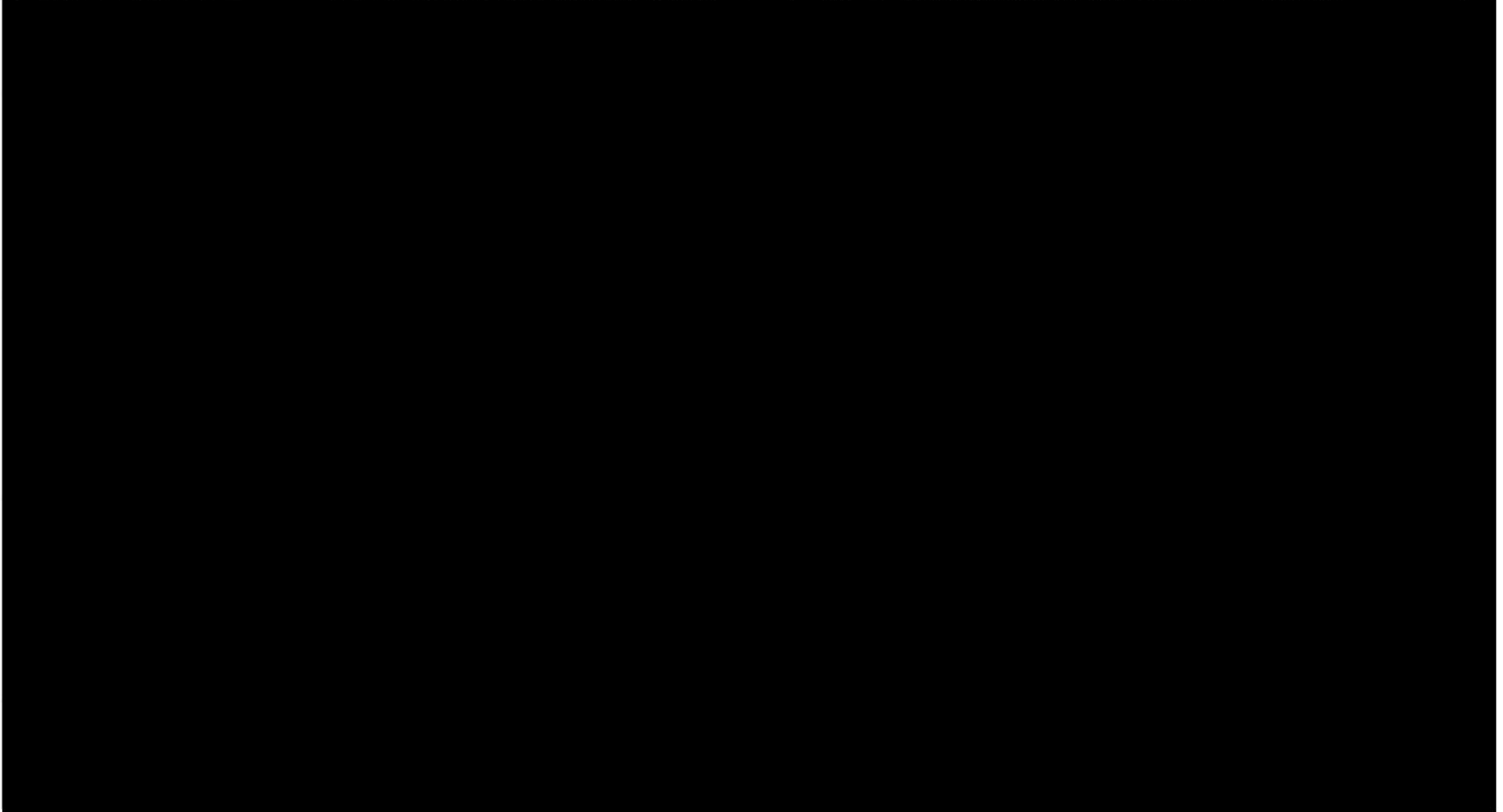
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Purge inactive Voters  
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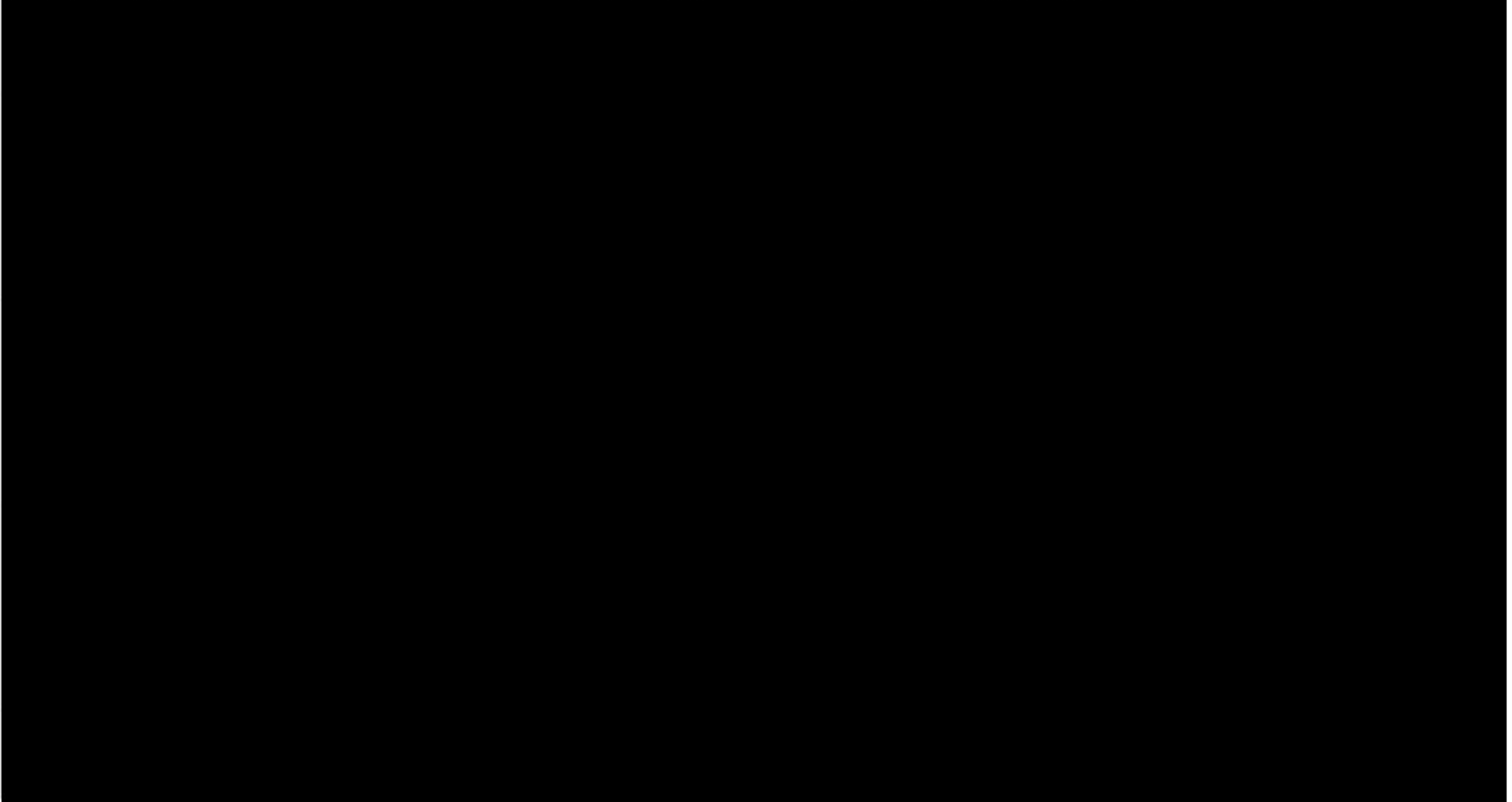
Voter ID	Voter Name	Party	Gender	Registration Date	Residence Address	City	Source of Registration	Inactive Date	Last Voted	BoR Notes
----------	------------	-------	--------	-------------------	-------------------	------	------------------------	---------------	------------	-----------



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Purge Inactive Voters  
Date: 2/26/2019 10:19:44 AM  
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----------	------------	-------	--------	-------------------	-------------------	------	------------------------	---------------	------------	-----------


# SDR in SERVIS

Tasks: Reject Selected OVR/MVD Records

Item	Total													
▶ MVD Registrations	214													
▶ OVR Registrations	42													
▼ SDR Registrations	8													

Batch Date	Total													
▶ 05/04/2022	7													
▼ 05/05/2022	1													

Voter ID	Confirmation #	Name	Residence Address	City	Zip	DOB	Status	Status Reason	County	Party	Date Added/Updated	In use by	

- All SDR registrations will appear in your SDR queue on the SERVIS home screen
- The SERVIS SDR queue should be cleared daily
- If you have duplicates, reject them as duplicates
- There **should not** be any remaining “pending” SDR records after the election

# SDR in SERVIS

Go through all steps to find possible matches, verify address, etc.

SDR Registration Record Close Next Record

Last Name\*

First Name\*

Middle Name

Suffix  
Select

Date of Birth\*

SSN\*

Gender\*

DL or ID #

Residence Address\*  
☐ Non-Standard

City\*

State

Zip\*

Mailing Address ☐ Foreign

Address Line 2

City

State

Zip

Party\*

Phone ☒ Private Work Phone

Email

☐ Election Worker

Previous Name

Last Name

First Name

Middle Name

Suffix  
Select

Previous State Registration Info

City or Township

County

State

Registration Date\*

Source of Registration\*

How Registered\*

Registration Status\*

Registration Status Reason\*

VRA ID #

VRA

SDR Source:

Notes:

- #1
- #2 Death/Felon Checks
- #3 Verify Residence Address
- #4 Assign Precinct Port
- #5 Insert Voter

Possible Match Found

Reassign record to another County:  
Select Reassign

OR  
Remove record from list:  
Rejected Reason:  
Remove

Unmask SSN Search results for Check Prior Registration Ignore All Weak Matches

	Voter ID	Match Type	Name	Residence Address	Zip	DOB	Gender	Status	Status Reason	County	Party	SSN	DL or ID #	Registration Date



# SDR in SERVIS

The processed SDR record  
will be pushed to the BOD  
within 5 minutes.

Voter ID	Name	SSN	DOB	Age	Registration Date	S
<div> <div>Voter Info</div> <div>Absentee Voting</div> <div>Provisional</div> <div>Voting History</div> <div>Validations</div> <div>Images</div> <div>Activity</div> <div>Correspondence</div> </div>						
PCT 012 is currently participating in the 2022 PRIMARY.						
<div>Update Voter</div> <div>Add To Race</div>						
Gender	DL or ID #					
Residence Address	<input type="checkbox"/> Non-Standard	City	Zip	SID		
House #	Prefix	Street Name	Type	Suffix	Unit Type	Unit #
Mailing Address	Address Line 2		City	State	Zip	
Party	Phone	<input checked="" type="checkbox"/> Private	Work Phone	Email		
Previous Name			<input type="checkbox"/> Election Worker <input type="checkbox"/> ID Required <input type="checkbox"/> NVRA Flag			
Previous State Registration Info	City or Township	County	State			
Source of Registration	How Registered		Original Registration			
Reg Form #	VRA ID #	Assistance				

The voter's registration address and party will be displayed, as entered in SERVIS. Note: If information is incorrect, voter will not be able to continue the online process. In addition, if the voter is not of a major party, has a merged record, is not eligible, etc., the online application tool will inform the voter that they cannot submit the application.

Step 1 - Confirm Voter Identity

Step 2 - Registration data verification

Step 3 - Pick an election

Step 4 - Ballot Mailing Address

Step 5 - Preview and Submit Application

Step 6 - Confirmation

Step 2 - Registration data verification

Last Name

First Name

Middle Name/Initial

Suffix

Physical Address

Apartment, Unit or Lot #

City

ZIP

County

Party

Is the above information correct?\*

Yes ☒

Previous

Next

Cancel

*\*Blind or Visually Impaired Voters requesting an absentee ballot online - the online application screen looks exactly the same with the exception of:*

*Ballot Mailing Address - Blind or Visually Impaired Voters are required to fill out an email so that a link to a ballot will be emailed to them.*

Step 1 - Confirm Voter Identity

Step 2 - Registration data verification

Step 3 - Pick an election

**Step 4 - Ballot Mailing Address**

Step 5 - Preview and Submit Application

Step 6 - Confirmation

## Absentee Ballot Application

English ☒ [Change Language](#)[Cambiar idioma](#)

**Step 4 - Ballot Mailing Address**

Provide the address where you want your ballot mailed

Ballot Mailing Address Type

Domestic ☒

Mailing Address

Apartment, Unit or Lot #

City

State

Zip

Provide an email address for the county to contact you for any questions

Email Address

Privacy Notice: Your email will not be shared on any voter lists.

Do you require an absentee ballot that is accessible for the blind or visually impaired?\*

Yes ☒

I hereby state under penalty of perjury that the following is true and correct:

I am an individual who is blind or visually impaired, and my blindness or visual impairment prevents me from being able to independently complete a standard absentee ballot.

I understand and agree that this statement is made under penalty of perjury pursuant to federal law. I further understand and agree that this statement is also covered by New Mexico law which makes perjury a 4th degree felony.

☐ Check here to indicate full acceptance and agreement with the statements above and to proceed with requesting an absentee ballot designed for the blind or visually impaired.

Previous

Next

Cancel

Updated: 5/4/2018

3

4

3. Click on the expand triangle to the left of the Batch Date to view the list of voter applications for a specific date. To process an application, click on the Voter ID number:

4. You will be taken to the Absentee Voting Tab of the voter record:

View ID

Name

SSN

DOB

Age

Registration Date

Status

Status Reason

Party

Court

Last Word

View Info

Admission Voting

Provisional

Voting History

Validations

Images

Activity

Correspondence

Current Absentee Status

View records to display:

Available Applications on File

Exemption

County

Application Start

Application Received

Application Received

Application Status

Application Status

Exempt

Primary 06/05/2018

Remarks

05/01/2018

Regular Absentee

Accepted

Exempt

Application Status:

Application Source:

Application Type:

Application Received:

Application Denial Reason:

Application Denial Date:

Domestic

Foreign

Show Full Name Address

Address Line 1

Address Line 2

City

State

Zip

*\*Blind or Visually Impaired Voters that have requested an absentee application online - Ballot Marking Approved and Reason will be automatically filled out. Note: The online absentee system will not verify that the email typed in the email address box contains the appropriate email characters (@, .com .net, etc.). Please verify this and approve/reject appropriately.*

Cancel

**Application for Absentee Ballot** For: PRIMARY 2018 - 6/5/2018

Application Received:

Application Status:

Application Determination Date:

Absentee Voter Type:

Application Source:  
Ballot Marking Approved

Mail ballots to:  
☒ Domestic ☐ Foreign

Address  
[Redacted]

Address Line 2  
[Redacted]

City  
[Redacted] State  
[Redacted] Zip  
[Redacted]

Voter's Email:  
[Redacted]

Submit for Batch Processing Later -OR- Submit and Process Now



Click “View List” to see the list of voters with ballots waiting to be sent

**MANAGE ABSENTEE APPLICATIONS**

For: PRIMARY 2017 - 10/31/2017

Load absentee records for voters in mail-only precincts.

Ballots to be sent via MAIL Date ballots will be sent:

Voters	Total		
▶ Primary	389	<a href="#">View List</a>	<input type="button" value="Create Mailing"/>
▶ UOCAVA	5	<a href="#">View List</a>	<input type="button" value="Create Mailing"/>

Ballots to be sent via EMAIL

Voters	Total		
▶ UOCAVA	6	<a href="#">View List</a>	<input type="button" value="Send Emails"/>

Ballots to be sent via FAX

Voters	Total		
▶ UOCAVA	1	<a href="#">View List</a>	<input type="button" value="Mark Ballots As Sent"/>

Batches Marked as Sent

Election	Batch #	Date Printed	Type	Count	Date Sent		
No records to display.							

The list contains all relevant absentee information displayed below.

1 of 1 | Select: | Export |

Election	County	Voter ID	Voter Name	Precinct Part Ballot Style	Status	Party	Application Received	Application Status	Absentee Voter Type	Ballot Delivery Type	Ballot Mailing Address	AB Record

Please refer to **SERVIS User Guide- County User**

**Chapter 8: Absentee/Early Voting** for a more detailed description of the process.

The voter's registration address and party will be displayed, as entered inr SERVIS. Note: If information is incorrect, voter will not be able to continue the online process. In addition, if the voter is not of a major party, has a merged record, is not eligible, etc., the online application tool will inform the voter that they cannot submit the application.

The screenshot shows a web interface for voter registration. On the left is a vertical sidebar with six steps: Step 1 - Confirm Voter Identity, Step 2 - Registration data verification (highlighted in blue), Step 3 - Pick an election, Step 4 - Ballot Mailing Address, Step 5 - Preview and Submit Application, and Step 6 - Confirmation. The main content area is titled 'Step 2 - Registration data verification'. It contains a list of fields: Last Name, First Name, Middle Name/Initial, Suffix, Physical Address, Apartment, Unit or Lot #, City, Zip, County, and Party. These fields are followed by a large black rectangular redaction box. Below the fields is a question 'Is the above information correct?\*' with a dropdown menu showing 'Yes'. At the bottom are three buttons: 'Previous' (green), 'Next' (green), and 'Cancel' (blue).

2. On a daily basis, the applications that pass SERVIS verification will appear in the County Clerk's Home Queue from the previous day. This process follows the usual OVR/MVD batch process.

Online Absentee Applications to Process		18
	Batch Date	Total
▶	04/21/2018	2
▶	04/25/2018	3
▶	04/27/2018	1
▶	04/30/2018	2
▶	05/01/2018	10

3. Click on the expand triangle to the left of the Batch Date to view the list of voter applications for a specific date. To process an application, click on the Voter ID number:

Voter ID	Name	Residence Address	City	Zip	DOB	Status	Status Reason	County	Party	Date Added/Updated

4. You will be taken to the Absentee Voting Tab of the voter record:

Voter ID	Name	SSN	DOB	Age	Registration Date	Status	Status Reason	Party	County	Last Voted
<div> <a href="#">Voter Info</a> <a href="#">Absentee Voting</a> <a href="#">Provisional</a> <a href="#">Voting History</a> <a href="#">Validations</a> <a href="#">Images</a> <a href="#">Activity</a> <a href="#">Correspondence</a> </div>										
<b>Current Absentee Ballots</b> No records to display.										
<b>Absentee Applications on File</b>										
Election	County	Application Sent	Application Received	Absentee Voter Type	Application Status					
Primary 06/05/2019	Bernillo		05/01/2016	Regular Absentee	Accepted	Expand				
Application Sent: Application Received: Absentee Voter Type: Application Source: Application Status: Application Determination Date: <input type="checkbox"/> Domestic <input type="checkbox"/> Foreign Ballot Mailing Address: Address Line 2: City: State: Zip:										
Update Cancel										

5. Verify that all the information is correct and that the voter is eligible to request an absentee ballot for the election, i.e., voter status did not change after the applicable was requested. (Example below will be Rejected).

Voter ID	Name	SSN	DOB	Age	Registration Date	Status	Status Reason
2610204	CHONG, CURTIS D	***-**-8170 Unmask	03/02/1954	64	9/9/2013	Removable	Moved Outside of County
<div> <a href="#">Voter Info</a> <a href="#">Absentee Voting</a> <a href="#">Provisional</a> <a href="#">Voting History</a> <a href="#">Validations</a> <a href="#">Images</a> <a href="#">Activity</a> <a href="#">Correspondence</a> </div>							
<input type="checkbox"/> All-mail precinct voter opt-out Cancel							
<b>Application for Absentee Ballot</b> For: PRIMARY 2018 - 6/5/2018							
Application Received:		4/21/2018					
Application Status:		Rejected					
Status Reason:							
Application Determination Date:		5/3/2018					
Absentee Voter Type:		Regular Absentee					
Application Source:		Electronic					



Click “View List” to see the list of voters with ballots waiting to be sent

**MANAGE ABSENTEE APPLICATIONS**

For: PRIMARY 2017 - 10/31/2017

Load absentee records for voters in mail-only precincts.

Ballots to be sent via MAIL Date ballots will be sent:

Voters	Total		
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Ballots to be sent via EMAIL

Voters	Total		
▶ UOCAVA	6	<a href="#">View List</a>	<input type="button" value="Send Emails"/>

Ballots to be sent via FAX

Voters	Total		
▶ UOCAVA	1	<a href="#">View List</a>	<input type="button" value="Mark Ballots As Sent"/>

Batches Marked as Sent

Election	Batch #	Date Printed	Type	Count	Date Sent		
No records to display.							

The list contains all relevant absentee information displayed below.

1 of 1 | Select: | Export

Election	County	Voter ID	Voter Name	Precinct Part Ballot Style	Status	Party	Application Received	Application Status	Absentee Voter Type	Ballot Delivery Type	Ballot Mailing Address	AB Record

Please refer to **SERVIS User Guide- County User**

**Chapter 8: Absentee/Early Voting** for a more detailed description of the process.

When you click the Step 2 button, your page will refresh and you will have a list of voters displayed at the bottom of your page.

This list will need to be reviewed by your County's Board of Registration. To export the list ensure the "ALL" bubble is selected, then click "Export" (orange arrow). The export will download on your screen (red box below). That list needs to be presented to your county's Board of Registration for review.

### NVRA Cancellation of Inactive Voters

#### NVRA Cancellation Process

**Step 1**  
Source Confirmation Mailing(s): All items checked

**Step 2**  
Review Inactive Voters  
This will generate a list of all your County's Inactive voters that have held an Inactive status and failed to vote in the past two General Elections.

The following steps should be performed after receiving the final NVRA Cancellation List from the Board of Registration.


**Step 3**  
Make Active per BOR  
This will update all selected voters to a status of "Active" with a status reason of "Per Board of Registration". If the board has chosen "0" voters to make active, you will still need to complete Step 3 by confirming that you have selected "0" voters.

**Step 4**  
Cancel Remaining Voters  
After completing Steps 1-3, clicking this button will update all remaining voters to a status of "Removable" with a status reason of "Cancelled (After NVRA Process)".

#### Reporting

Include: ☒ ALL  
☐ Selected  
☐ Unselected

Export



Select Entire List Unselect Entire List

Page: 1 of 19 Go Page size: 100 Change

ALL A B C D E F G H I J K L M N O P Q R S T U V W X Y Z  Search Name Filter:

<input type="checkbox"/>	Voter ID	Voter Name	Party	Gender	Status	Status Reason	Age	Registration Date	Residence Address

 List Maintenance Projects

Show all X

NVRA Cancellation List of Inactive Voters									
Date: 1/18/2023 9:56:23 AM									
Number of Records: 1854									
Voter ID	Voter Name	Party	Gender	Status	Status Reason	Age	Registration Date	Residence City	Inactive D Last Vote: BOR Notes

When the Board has returned their feedback, return to the cancellation section in SERVIS and finish the remaining steps. If the board made a decision to remove any voter from the cancellation list (i.e. to keep

the registration active), mark the voters on the list in SERVIS (orange arrows). When finished, click the Step 3 "Make Active per BOR" button (green arrow).

**NVRA Cancellation of Inactive Voters**

**NVRA Cancellation Process**

**Step 1**  
Source Confirmation Mailing(s): All items checked

**Step 2**  
Review Inactive Voters  
This will generate a list of all your County's inactive voters that have held an inactive status and failed to vote in the past two General Elections.  
The following steps should be performed after receiving the final NVRA Cancellation List from the Board of Registration.

**Step 3**  
Make Active per BOR  
This will update all selected voters to a status of "Active" with a status reason of "Per Board of Registration". If the board has chosen "0" voters to make active, you will still need to complete Step 3 by confirming that you have selected "0" voters.

**Step 4**  
Cancel Remaining Voters  
After completing Steps 1-3, clicking this button will update all remaining voters to a status of "Removable" with a status reason of "Cancelled (After NVRA Process)".

**Reporting**

Include: ☒ ALL ☐ Selected ☐ Unselected

Export

Select Entire List Unselect Entire List

Page: 1 of 7 Page size: 100 Change

Item 1 to 100 of 473

	Voter ID	Voter Name	Party	Gender	Status	Status Reason	Age	Registration Date	Residence Address	City	Inactive Date	Last Voted
<input type="checkbox"/>												
<input checked="" type="checkbox"/>												
<input type="checkbox"/>												
<input checked="" type="checkbox"/>												
<input type="checkbox"/>												

You will see the below message on your screen. The voters you are removing from the cancellation list will be restored to "Active" voters in your county voter files. Click "OK" to proceed.

test-login.servis.sos.state.nm.us says

These 2 voters will be updated to a status of "Active" with a reason of "Per Board of Registration". Are you sure you want to proceed?

You will receive an update when the record update(s) are complete.

test-login.servis.sos.state.nm.us says

2 voters successfully updated

The last step is to cancel the remaining voters on the list. Make sure the entire rest of your list is selected (yellow lines), and then click the Step 4 "Cancel Remaining Voters" button (blue arrow).

**Step 4**

After completing Steps 1-3, clicking this button will update all remaining voters to a status of "Removable" with a status reason of "Cancelled (After NVRA Process)".

**NVRA Cancellation of Inactive Voters**

**NVRA Cancellation Process**

**Step 1**  
Source Confirmation Mailing(s): All items checked

**Step 2**  
Review Inactive Voters  
This will generate a list of all your County's inactive voters that have held an Inactive status and failed to vote in the past two General Elections.

The following steps should be performed after receiving the final NVRA Cancellation List from the Board of Registration.

**Step 3**  
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This will update all selected voters to a status of "Active" with a status reason of "Per Board of Registration". If the board has chosen "0" voters to make active, you will still need to complete Step 3 by confirming that you have selected "0" voters.

**Step 4**  
Cancel Remaining Voters  
After completing Steps 1-3, clicking this button will update all remaining voters to a status of "Removable" with a status reason of "Cancelled (After NVRA Process)".

**Reporting**

Include: ☒ ALL  
☐ Selected  
☐ Unselected

Export

Select Entire List

Unselect Entire List

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You can spot check by looking at the voter record for a cancelled voter; the Status will be changed to Removable Status (see below) with Status Reason, Cancelled (After NVRA Process). The changes are also reflected in the voters' Activity tabs.

**Voter Record**

Voter ID	Name	SSN	DOB	Age	Registration Date	Status	Status Reason
<div style="display: flex; justify-content: space-between; border-bottom: 1px solid black; padding-bottom: 5px;"> <span>Voter Info</span> <span>Absentee Voting</span> <span>Provisional</span> <span style="background-color: yellow;">Voting History</span> <span>Validations</span> <span>Images</span> <span>Activity</span> <span>Correspondence</span> </div>							
<div style="display: flex; justify-content: space-between; border-bottom: 1px solid black; padding-bottom: 5px;"> <span>Update Voter</span> <span>Add To Race</span> </div>							
Gender		DL or ID #					
Residence Address		Non-Standard		City	Zip	SID	
House #	Prefix	Street Name	Type	Suffix	Unit Type	Unit #	
Mailing Address		Address Line 2		City	State	Zip	

If you had any voters that were removed from the cancellation list (per the Board of Registration to keep Active), their records were updated to a Status of Active with a Status Reason, Per Board of Registration.

**Voter Record**

Voter ID	Name	SSN	DOB	Age	Registration Date	Status	Status Reason
<div style="display: flex; justify-content: space-between; border-bottom: 1px solid black; padding-bottom: 5px;"> <span>Voter Info</span> <span>Absentee Voting</span> <span>Provisional</span> <span style="background-color: yellow;">Voting History</span> <span>Validations</span> <span>Images</span> <span>Activity</span> <span>Correspondence</span> </div>							
<div style="display: flex; justify-content: space-between; border-bottom: 1px solid black; padding-bottom: 5px;"> <span>Update Voter</span> <span>Add To Race</span> </div>							
Gender		DL or ID #					
Residence Address		Non-Standard		City	Zip	SID	
House #	Prefix	Street Name	Type	Suffix	Unit Type	Unit #	
Mailing Address		Address Line 2		City	State	Zip	
<div style="display: flex; justify-content: space-between; border-bottom: 1px solid black; padding-bottom: 5px;"> <span>District Type:</span> </div> <div style="display: flex; justify-content: space-between; border-bottom: 1px solid black; padding-bottom: 5px;"> <span>PRECINCT</span> </div> <div style="display: flex; justify-content: space-between; border-bottom: 1px solid black; padding-bottom: 5px;"> <span>Precinct Part:</span> </div> <div style="display: flex; justify-content: space-between; border-bottom: 1px solid black; padding-bottom: 5px;"> <span>COLLEGE BOARD</span> </div> <div style="display: flex; justify-content: space-between; border-bottom: 1px solid black; padding-bottom: 5px;"> <span>COUNCILOR</span> </div> <div style="display: flex; justify-content: space-between; border-bottom: 1px solid black; padding-bottom: 5px;"> <span>COUNTY COMMISSIONER</span> </div> <div style="display: flex; justify-content: space-between; border-bottom: 1px solid black; padding-bottom: 5px;"> <span>CONGRESSIONAL</span> </div> <div style="display: flex; justify-content: space-between; padding-bottom: 5px;"> <span>COLLEGE</span> </div>							

When you click the Step 2 button, your page will refresh and you will have a list of voters displayed at the bottom of your page.

This list will need to be reviewed by your County's Board of Registration. To export the list ensure the "ALL" bubble is selected, then click "Export" (orange arrow). The export will download on your screen (red box below). That list needs to be presented to your county's Board of Registration for review.

**NVRA Cancellation of Inactive Voters**

**NVRA Cancellation Process**

**Step 1**  
Source Confirmation Mailing(s): All items checked

**Step 2**  
Review Inactive Voters  
This will generate a list of all your County's Inactive voters that have held an Inactive status and failed to vote in the past two General Elections.

The following steps should be performed after receiving the final NVRA Cancellation List from the Board of Registration.


**Step 3**  
Make Active per BOR  
This will update all selected voters to a status of "Active" with a status reason of "Per Board of Registration". If the board has chosen "0" voters to make active, you will still need to complete Step 3 by confirming that you have selected "0" voters.

**Step 4**  
Cancel Remaining Voters  
After completing Steps 1-3, clicking this button will update all remaining voters to a status of "Removable" with a status reason of "Cancelled (After NVRA Process)".

**Reporting**

Include: ☒ ALL  
☐ Selected  
☐ Unselected

**Export**




Select Entire List Unselect Entire List

K < 1 2 3 4 5 6 7 8 9 10 ... > X

ALL A B C D E F G H I J K L M N O P Q R S T U V W X Y Z  Search Name Filter:

<input type="checkbox"/>	Voter ID	Voter Name	Party	Gender	Status	Status Reason	Age	Registration Date	Residence Address

 List Maintenance Print Show all X

**NVRA Cancellation List of Inactive Voters**

Date: 1/18/2023 9:56:23 AM

Number of Records: 1854

Voter ID	Voter Name	Party	Gender	Status	Status Reason	Age	Registration Date	Residence City	Inactive D	Last Vote	BoR Notes

When the Board has returned their feedback, return to the cancellation section in SERVIS and finish the remaining steps. If the board made a decision to remove any voter from the cancellation list (i.e. to keep

test-login.servis.sos.state.nm.us says

These 671 voters will be updated to a status of "Removable" with a reason of "Purged (After NVRA Process)". Are you sure you want to proceed?

OK Cancel

### NVRA Cancellation Process

**Step 1**  
Source Confirmation Mailing(s): All items checked

**Step 2**  
Review Inactive Voters

This will generate a list of all your County's inactive voters that have held an Inactive status and failed to vote in the past two General Elections.

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The following steps should be performed after receiving the final NVRA Cancellation List from the Board of Registration.

**Step 3**  
Make Active per BOR

This will update all selected voters to a status of "Active" with a status reason of "Per Board of Registration". If the board has chosen "0" voters to make active, you will still need to complete Step 3 by confirming that you have selected "0" voters.

**Step 4**  
Cancel Remaining Voters

After completing Steps 1-3, clicking this button will update all remaining voters to a status of "Removable" with a status reason of "Cancelled (After NVRA Process)".

### NVRA Cancellation of Inactive Voters

**Reporting**

Include: ☒ ALL  
☐ Selected  
☐ Unselected

Export

Select Entire List  
671 voters successfully purged.

You can spot check by looking at the voter record for a cancelled voter; the Status will be changed to Removable Status (see below) with Status Reason, Cancelled (After NVRA Process). The changes are also reflected in the voters' Activity tabs.

## Voter Record

Voter ID	Name	SSN	DOB	Age	Registration Date	Status	Status Reason
Voter Info	Absentee Voting	Provisional	Voting History	Validations	Images	Activity	Correspondence
<div style="display: flex; justify-content: space-between; align-items: center;"> <span>Update Voter</span> <span>Add To Race</span> </div> <div style="display: flex; justify-content: space-between; margin-top: 10px;"> <div> <p>Gender <span style="background-color: black; color: black;">[REDACTED]</span></p> <p>DL or ID # <span style="border: 1px solid black; padding: 2px 20px;"> </span></p> </div> <div> <p>Residence Address <span style="background-color: black; color: black;">[REDACTED]</span></p> <p>City <span style="background-color: black; color: black;">[REDACTED]</span> Zip <span style="background-color: black; color: black;">[REDACTED]</span> SID <span style="border: 1px solid black; padding: 2px 20px;"> </span></p> </div> </div> <div style="display: flex; justify-content: space-between; margin-top: 10px;"> <div> <p>House # <span style="background-color: black; color: black;">[REDACTED]</span></p> <p>Mailing Address <span style="background-color: black; color: black;">[REDACTED]</span></p> </div> <div> <p>Prefix <span style="background-color: black; color: black;">[REDACTED]</span></p> <p>Address Line 2 <span style="background-color: black; color: black;">[REDACTED]</span></p> </div> <div> <p>Street Name <span style="background-color: black; color: black;">[REDACTED]</span></p> <p>City <span style="border: 1px solid black; padding: 2px 20px;"> </span></p> </div> <div> <p>Type <span style="background-color: black; color: black;">[REDACTED]</span></p> <p>State <span style="border: 1px solid black; padding: 2px 20px;"> </span></p> </div> <div> <p>Suffix <span style="border: 1px solid black; padding: 2px 20px;"> </span></p> <p>Unit Type <span style="border: 1px solid black; padding: 2px 20px;"> </span></p> </div> <div> <p>Unit # <span style="border: 1px solid black; padding: 2px 20px;"> </span></p> <p>Zip <span style="border: 1px solid black; padding: 2px 20px;"> </span></p> </div> </div>							

If you had any voters that were removed from the cancellation list (per the Board of Registration to keep Active), their records were updated to a Status of Active with a Status Reason, Per Board of Registration.

Voter ID

Name

SSN

DOB

Age

Registration Date

Status

Status Reason

Voter Info

Absentee Voting

Provisional

Voting History

Validations

Images

Activity

Correspondence

Update Voter

Add To Race

Gender

DL or ID #

Residence Address

Non-Standard

City

Zip

SID

House #

Prefix

Street Name

Type

Suffix

Unit Type

Unit #

Mailing Address

Address Line 2

City

State

Zip

District Type

Precinct

Precinct Part

COLLEGE BOARD

COUNCILOR

COUNTY COMMISSIONER

CONGRESSIONAL

COLLEGE



1



The image is a uniform, featureless black rectangle. There are no visible elements, text, or patterns.

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Page:

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Page size:

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Change

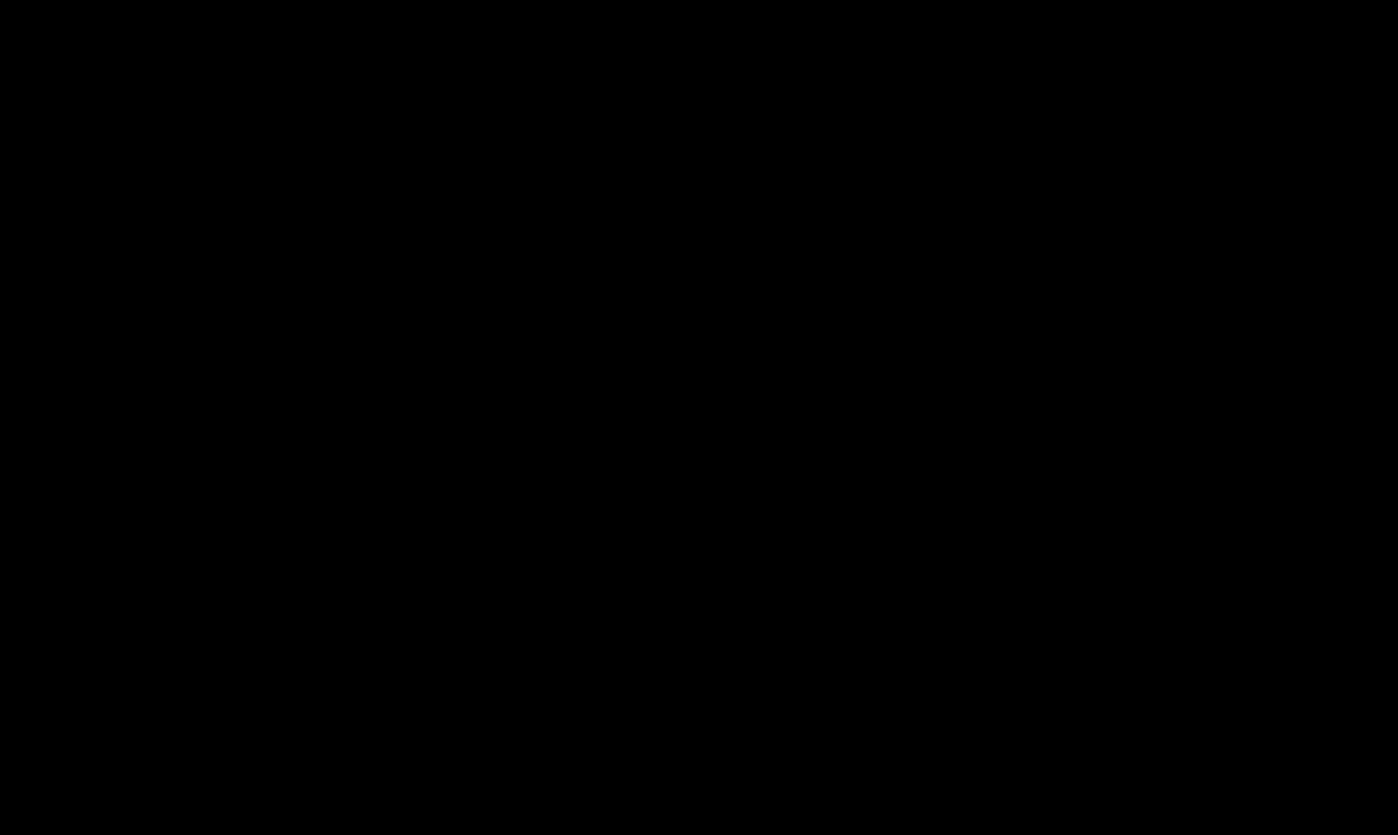
Item 1 to 50 of 531

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[X](#)
[Y](#)
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Name Filter:

<input type="checkbox"/>	Voter ID	Voter Name	Party	Gender	Status	Status Reason	Age	Registration Date	Residence Address	City	Inactive Date	Last Voted

1. *Journal of the American Medical Association*, 1997; 277: 1039-1043.





1 **2** 3 4 5 6 7 8 9 10 ... Page: **2** of 11 Go Page size: **50** Change Item 51 to 100 of 531

[ALL](#) [A](#) [B](#) [C](#) [D](#) [E](#) [F](#) [G](#) [H](#) [I](#) [J](#) [K](#) [L](#) [M](#) [N](#) [O](#) [P](#) [Q](#) [R](#) [S](#) [T](#) [U](#) [V](#) [W](#) [X](#) [Y](#) [Z](#)  Search Name Filter:

<input type="checkbox"/>	Voter ID	Voter Name	Party	Gender	Status	Status Reason	Age	Registration Date	Residence Address	City	Inactive Date	Last Voted
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*Julia*  
<https://data.carrs.ces.state.nm.us/CountyUtilities/PurgeList.aspx>

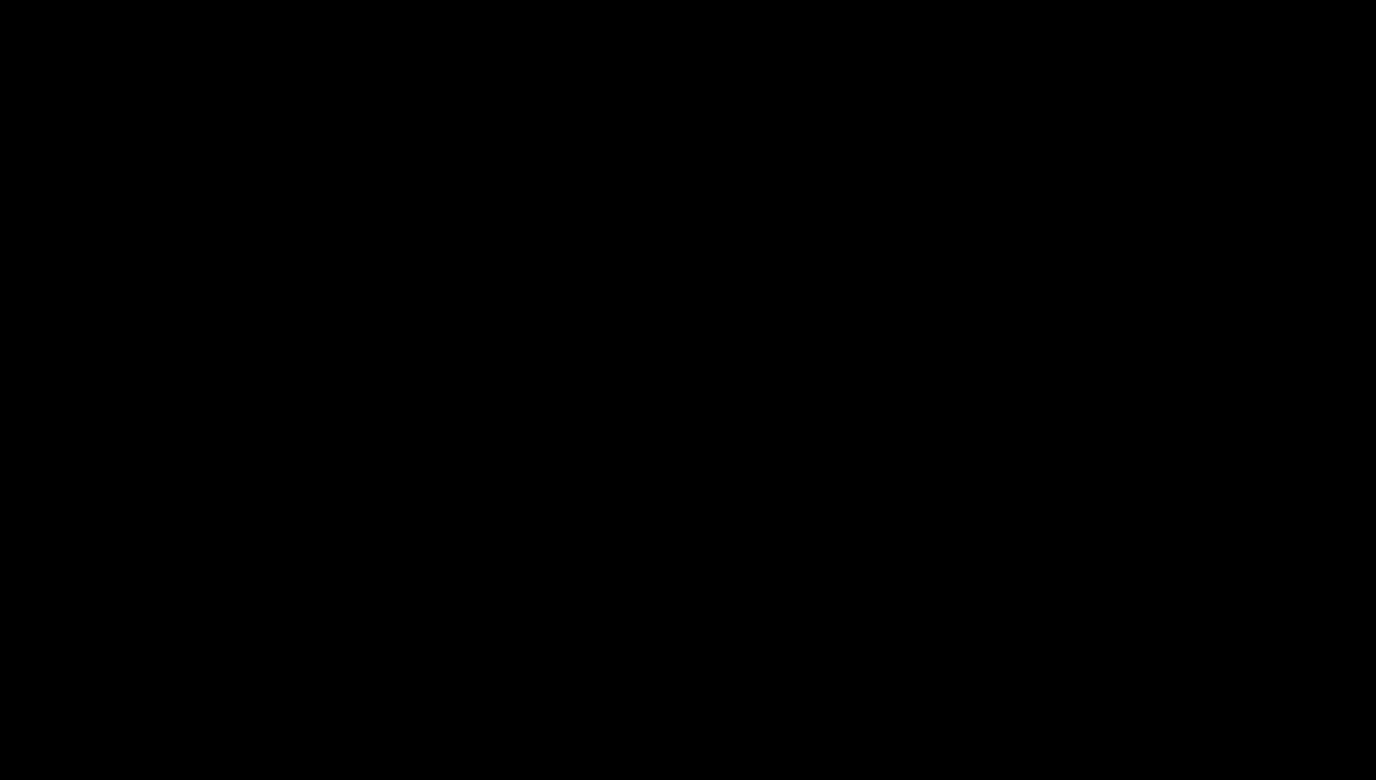
*Jenny Brown*

*5-purge*

7/27/2023

*CSA*





A solid black image with no visible content.

[illegible]

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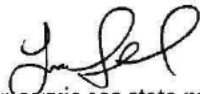
Item 101 to 150 of 531

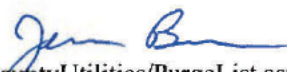
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Search

Name Filter:

<input checked="" type="checkbox"/>	Voter ID	Voter Name	Party	Gender	Status	Status Reason	Age	Registration Date	Residence Address	City	Inactive Date	Last Voted

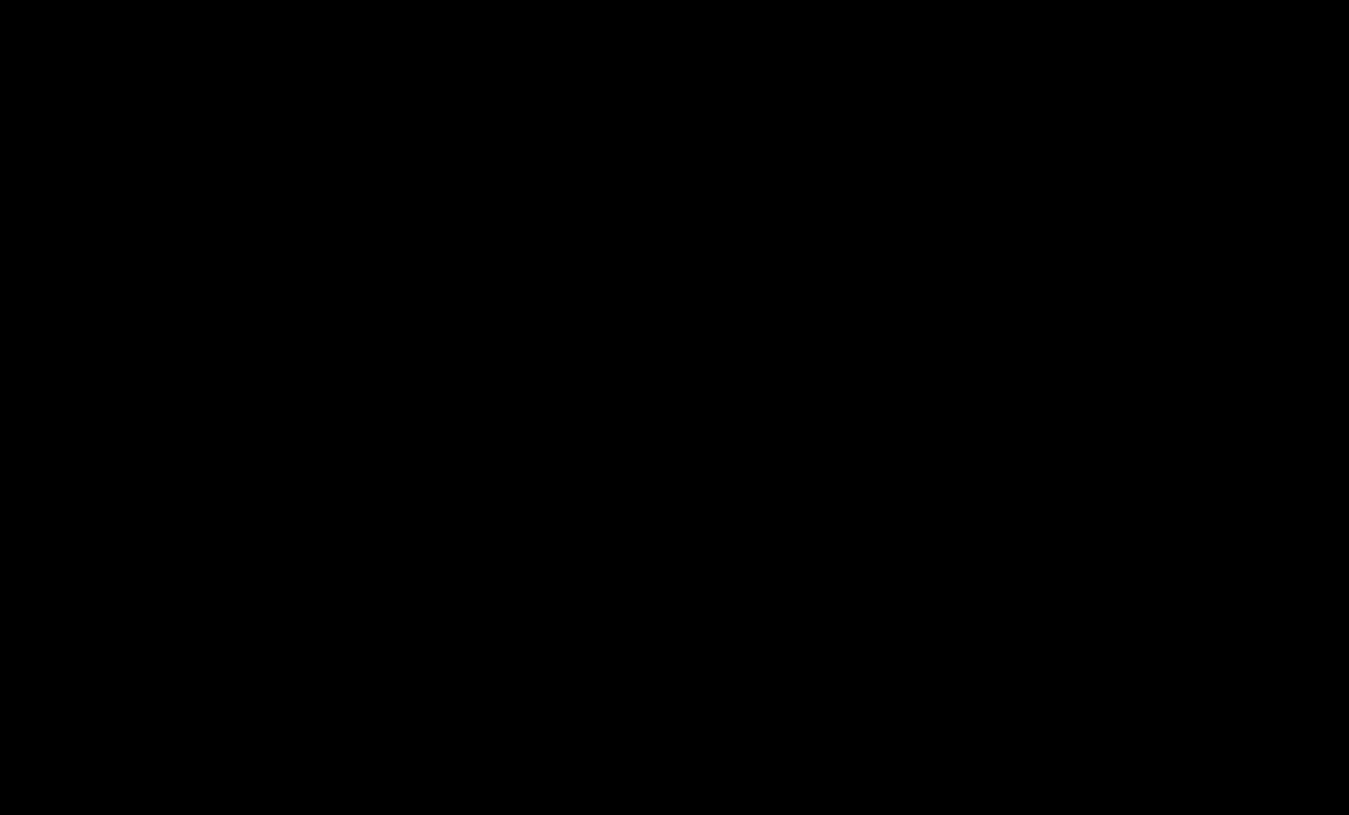
  
<https://login.ezaccess.state.nm.us/CountyUtilities/PurgeList.aspx>



5-purge

7/27/2023





The image consists of a single, uniform black rectangle filling the entire frame. There are no discernible features, text, or patterns other than the solid color.

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Name Filter:

<input type="checkbox"/>	Voter ID	Voter Name	Party	Gender	Status	Status Reason	Age	Registration Date	Residence Address	City	Inactive Date	Last Voted



1	2	3	4	5	6	7	8	9	10	...	Page: 4 of 11 Go	Page size: 50 Change	Item 151 to 200 of 531
<a href="#">ALL</a> <a href="#">A</a> <a href="#">B</a> <a href="#">C</a> <a href="#">D</a> <a href="#">E</a> <a href="#">F</a> <a href="#">G</a> <a href="#">H</a> <a href="#">I</a> <a href="#">J</a> <a href="#">K</a> <a href="#">L</a> <a href="#">M</a> <a href="#">N</a> <a href="#">O</a> <a href="#">P</a> <a href="#">Q</a> <a href="#">R</a> <a href="#">S</a> <a href="#">T</a> <a href="#">U</a> <a href="#">V</a> <a href="#">W</a> <a href="#">X</a> <a href="#">Y</a> <a href="#">Z</a>											Search	Name Filter:	
<input type="checkbox"/>	Voter ID	Voter Name	Party	Gender	Status	Status Reason	Age	Registration Date	Residence Address	City	Inactive Date	Last Voted	

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Page: 5 of 11 Go Page size: 50 Change

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ALLA B C D E F G H I J K L M N O P Q R S T U V W X Y Z

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Name Filter:

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Page: 5 of 11 Go Page size: 50 Change

Item 201 to 250 of 531

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Name Filter:

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Name Filter:

<input type="checkbox"/>	Voter ID	Voter Name	Party	Gender	Status	Status Reason	Age	Registration Date	Residence Address	City	Inactive Date	Last Voted

  
<https://login.servis.sos.state.mn.us/CountyUtilities/PurgeList.aspx>

5- purge  2/22/2023



[REDACTED]

A solid black rectangular box, likely representing a redacted section of text or a placeholder for an image.



1 2 3 4 5 **6** 7 8 9 10 ... Page: **6** of 11 Go Page size: **50** Change Item 251 to 300 of 531  
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1 2 3 4 5 6 7 8 9 10 ...

Page: 6 of 11 Go

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ALL A B C D E F G H I J K L M N O P Q R S T U V W X Y Z

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Name Filter:

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Voter ID

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<https://login.servis.sos.state.nv.us/CommunityUtilities/PurgeList.aspx>

6-purge



2/22/2023



1 2 3 4 5 6 **7** 8 9 10 ... Page: **7** of 11 Go Page size: **50** Change Item 301 to 350 of 531  
**ALL A B C D E F G H I J K L M N O P Q R S T U V W X Y Z**  **Search** **Name Filter:**  

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**Name Filter:**

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Page: 7 of 11 Go Page size: 50 Change

Item 301 to 350 of 531

ALLABCDEFGHIJKLMNOPQRSTUVWXYZ

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Name Filter:

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Name Filter:

<input type="checkbox"/>	Voter ID	Voter Name	Party	Gender	Status	Status Reason	Age	Registration Date	Residence Address	City	Inactive Date	Last Voted


  
<https://login.servis.sos.state.nm.us/CountyUtilities/PurgeList.aspx>

5-purge  2/22/2023



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Name Filter:

<input type="checkbox"/>	Voter ID	Voter Name	Party	Gender	Status	Status Reason	Age	Registration Date	Residence Address	City	Inactive Date	Last Voted



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1 2 3 4 5 6 7 8 9 10 ... Page: 8 of 11 Go Page size: 50 Change Item 351 to 400 of 531

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<input type="checkbox"/>	Voter ID	Voter Name	Party	Gender	Status	Status Reason	Age	Registration Date	Residence Address	City	Inactive Date	Last Voted

0- *Jerry Brown*  
<https://login.servis.sos.state.nm.us/CountyUtilities/PurgeList.aspx>

5-purge *J. Hill*

2/22/2023

*EMB*



1 2 3 4 5 6 7 8 **9** 10 ...

Page: **9** of 11 Go Page size: **50** Change

Item 401 to 450 of 531

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<input type="checkbox"/>	Voter ID	Voter Name	Party	Gender	Status	Status Reason	Age	Registration Date	Residence Address	City	Inactive Date	Last Voted
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Name Filter:

<input type="checkbox"/>	Voter ID	Voter Name	Party	Gender	Status	Status Reason	Age	Registration Date	Residence Address	City	Inactive Date	Last Voted

0- *Jerry Brown*  
<https://login.ces.state.nm.us/CountyUtilities/PurgeList.aspx>

6- purge *A. Sol* 2/22/2023 *GMA*



1 2 3 4 5 6 7 8 9 10 ... Page: 10 of 11 Go Page size: 50 Change Item 451 to 500 of 531  
 ALL A B C D E F G H I J K L M N O P Q R S T U V W X Y Z Search Name Filter:  
☐ Voter ID Voter Name Party Gender Status Status Reason Age Registration Date Residence Address City Inactive Date Last Voted

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Page: 10 of 11 Go Page size: 50 Change

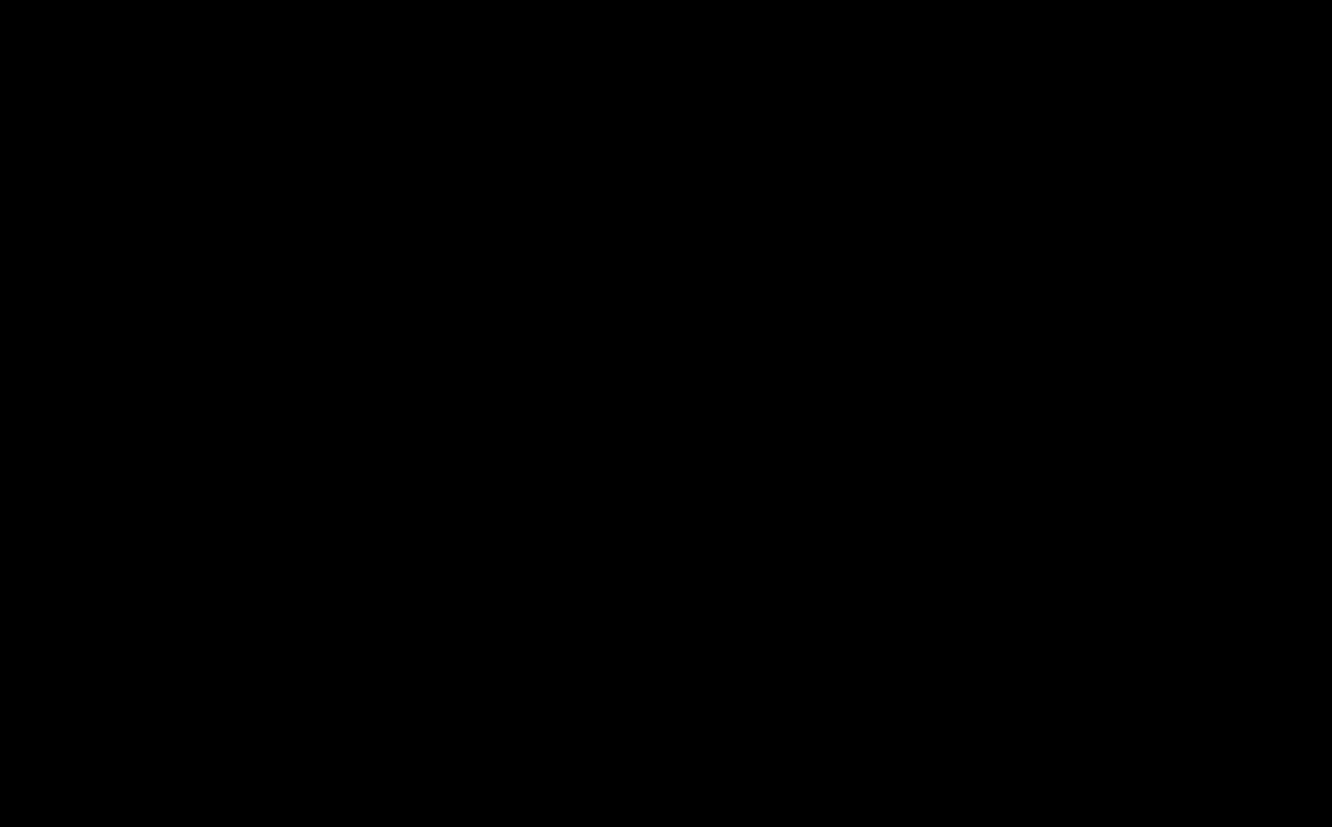
Item 451 to 500 of 531

ALLABCDEFGHIJKLMN O P Q R S T U V W X Y Z

Search

Name Filter:

<input type="checkbox"/>	Voter ID	Voter Name	Party	Gender	Status	Status Reason	Age	Registration Date	Residence Address	City	Inactive Date	Last Voted



1 2 3 4 5 6 7 8 9 10 ... Page: 10 of 11 Go Page size: 50 Change Item 451 to 500 of 531

ALL A B C D E F G H I J K L M N O P Q R S T U V W X Y Z Search Name Filter:

<input type="checkbox"/>	Voter ID	Voter Name	Party	Gender	Status	Status Reason	Age	Registration Date	Residence Address	City	Inactive Date	Last Voted

  
<https://login.servicessc.state.nm.us/CountyUtilities/PurgeList.aspx>

6 - Purge



2/22/2023



... 2 3 4 5 6 7 8 9 10 11 Page: 11 of 11 Go Page size: 50 Change Item 501 to 531 of 531

ALL A B C D E F G H I J K L M N O P Q R S T U V W X Y Z Search Name Filter:

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Name Filter:

<input type="checkbox"/>	Voter ID	Voter Name	Party	Gender	Status	Status Reason	Age	Registration Date	Residence Address	City	Inactive Date	Last Voted

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<https://lopin.servis.sos.state.nm.us/CountyUtilities/PurgeList.aspx>

3- purge

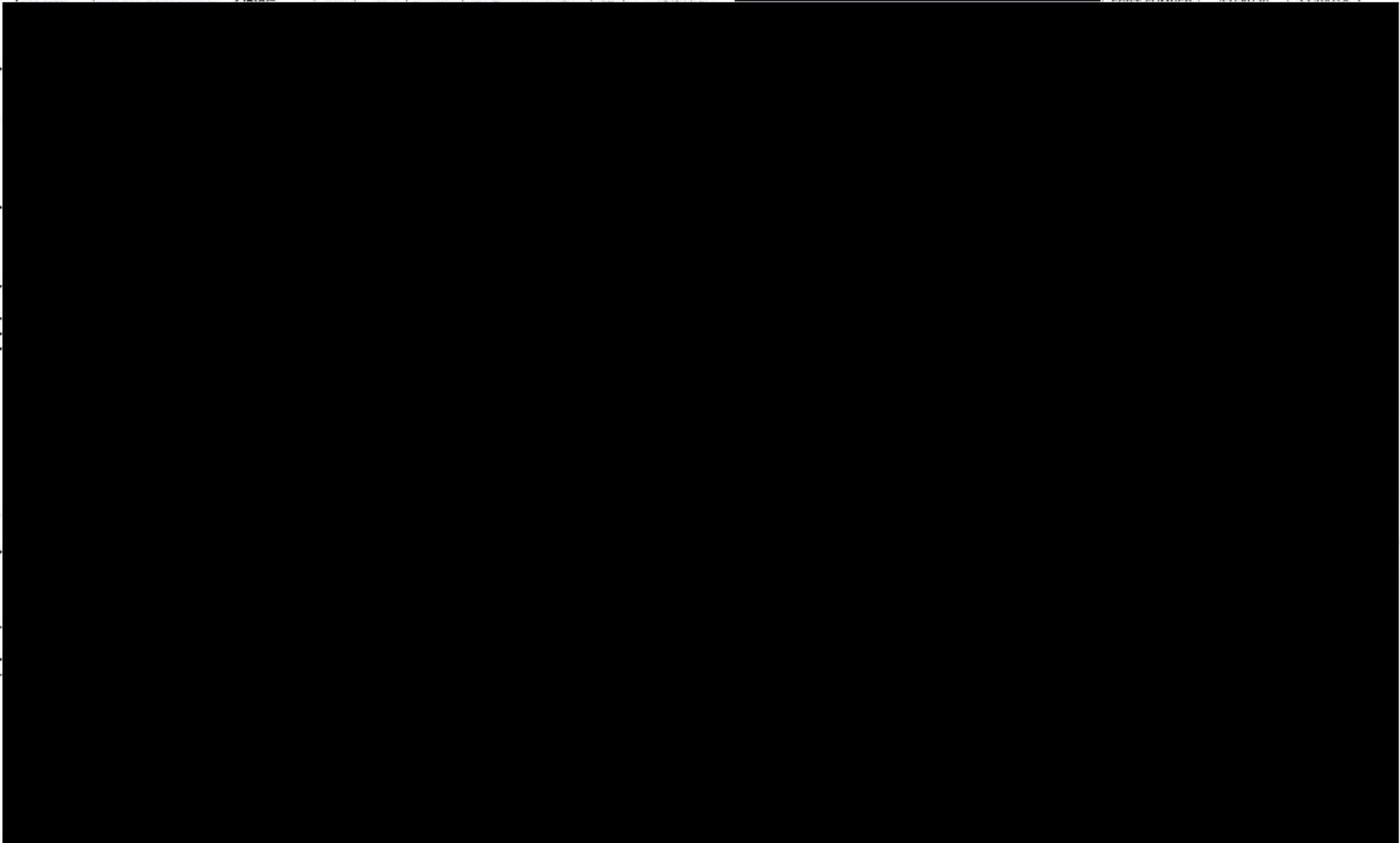
J-LLP

2/22/2023



DE BACA COUNTY

Voter ID	Voter Name	Party	Gender	Status	Status Reason	Age	Registration Date	City	Inactive Date	Last Voted
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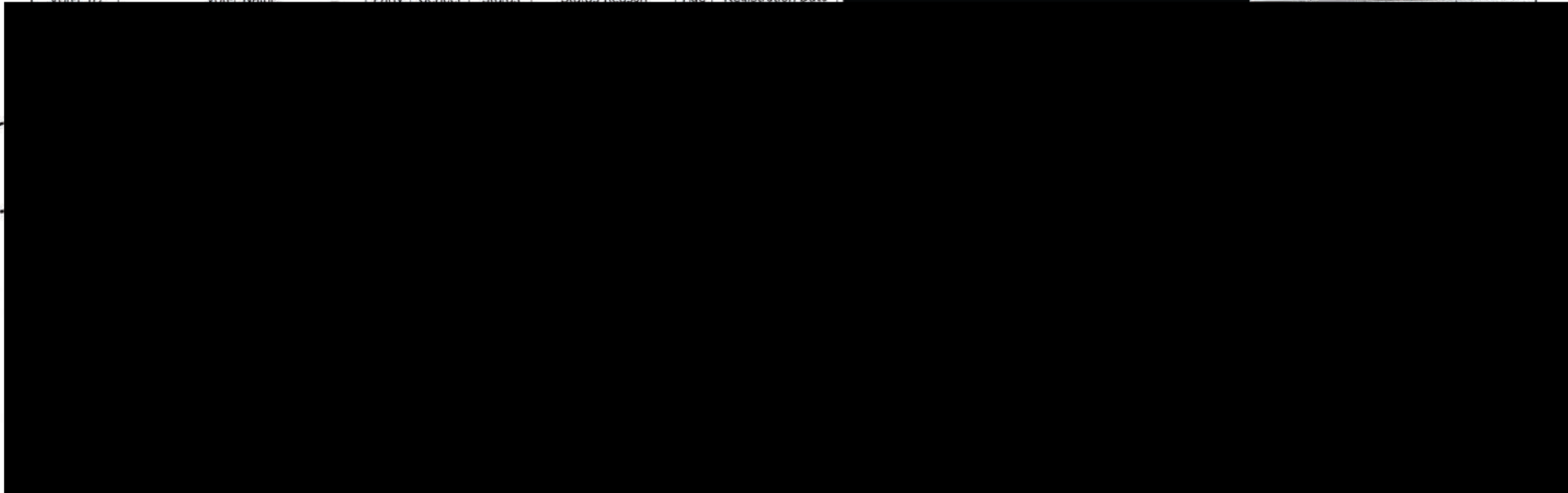


Ann Friday 3/10/23



## DE BACA COUNTY

Voter ID	Voter Name	Party	Gender	Status	Status Reason	Age	Registration Date	City	Inactive Date	Last Voted
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80 Total)  
 15 Not Known About, Leave ~~on list~~ as Inactive to be Removed  
 1 DECEASED

64 others All MOVED

March 10, 2023

Quana A Chang  
 Vincent Stallard  
 Dan & Craig

NVRA Cancellation List of Inactive Voters								
Date: 2/24/2023 4:31:43 PM								
Number of Records:1932								
Voter ID	Voter Name	Party	Gender	Status	Age	Registration D	Inactive Date	Last Voted

